

Havering Attendance, Behaviour and Traveller Support Service

The Attendance, Behaviour and Traveller Support Team are a needs-led flexible service in Havering. At the heart of our work is a strategy for inclusion which is based on an integrated learning approach to service delivery and ensuring that schools are offered a suite of alternatives to help prevent exclusions. In challenging these diverse and complex difficulties we currently work across schools with key staff. This includes school SMT, SENCOs, teachers, support staff, parents/carers and other professionals in statutory and voluntary agencies who have responsibility and accountability for children and young people at most risk of exclusion and/or disengagement from school.

Our Core Offer to LA Maintained Schools

Support for pupils with challenging classroom behaviour

Support for up to six individual children per academic year (this may vary depending on the current need in the school and the last academic year we supported 146 individual children in schools and students who are undertaking a school transition move through the IYFAP process). Requests for individual student support come via a referral form and through an information sharing meeting with staff within the school to put together a pastoral plan. Key observations will be noted, plus triggers identified, leading to targeted and practical plans to address that child's needs.

A planning meeting may be called, including the students' parents and other key professionals involved. SMART targets will be set with meaningful and individualised rewards offered, some in-class support and progress closely reviewed. Some students will be worked with individually in the classroom and some will offered a programme of group-work to promote and enhance learning behaviours in the classroom.

In order to work as preventatively as possible, senior staff will consider offering a supportive team coaching model or a staff reflective group within school and school clusters. Current schools that we work with in this way find that this improves outcomes for a focus child and also benefits many children in any given classroom.

As a service we also offer a package of transitional in-school support with a dedicated TAM's worker assigned through IYFAP for entry and exit to schools or Manor Green College key stage 1-4 PRU. School professionals can also be supported through our comprehensive professional development training programme (listed below). Schools are entitled to 1 ½ days training per year as part of the core offer.

Core offer for Education Welfare Officer Support:

We offer experienced named officer/s who will work flexibly with schools and visit regularly to monitor attendance, advise and work with schools and families to improve attendance.

This includes early intervention when patterns of poor attendance arise and multi-agency working to support the family and improve outcomes.

Early intervention includes training for school staff on first day calling, late gate, presentations at new intake meetings, staff meetings and school assemblies



Preparation of cases that meet the threshold for legal action including:

- Support for children on child protection plans and children missing from education (CME).
- Issuing of child performance, chaperone and employment licenses.
- Advice and guidance when a parent wants to educate their child at home.
- Provision of advice and guidance on child protection issues.
- Issuing and full administration of Fixed Penalty Notices including holiday fines
- Regular support from a linked Attendance and Behaviour Support Officer (including absence cover when linked officer is unavailable due to ill health, etc.)
- Advice and guidance on promoting early intervention for pupils with poor attendance.
- Guidance on strategies for managing pupil absence.
- Detailed casework with pupils with low attendance that will reach the threshold for legal intervention, if required.
- Outreach work with pupils and families, including home visits and attendance at multi-agency meetings and case conferences for pupils causing serious concern.
- Meetings at school with staff and parents.
- Cross border liaison in relation to out-borough pupils.
- Pre- Ofsted 'health check'

Dedicated duty telephone service

To cover any kind of query related to attendance, behaviour, traveller support or exclusion we offer a dedicated Mon-Fri 9am-5pm duty telephone system for EVERY school in Havering, where a member of our team will be here to answer any questions and provide you with a quick and timely follow-up.

Dedicated Traveller Education Support

We have a wealth of experience of dealing with traveller families. With the dedicated support of our specialist Traveller Education Support Officer and our knowledge of the traveller community we aim to improve the attendance, educational outcomes and school engagement of all pupils from a traveller background. We maintain close and regular contact with parents. We visit families living on privately owned sites, fairgrounds and circuses as well as those in private and council accommodation, by building trust and confidence. This has led to an increase in school attendance, and a wider participation in the life and activities in Havering schools.

Our commitment:

- Support positive relationship building between Traveller families and schools
- Liaise with other agencies within the Borough to improve the quality of services available to traveller families.
- Provide intensive support packages and initial integration support for pupils who demonstrate great need.
- Share information with other agencies, schools, out of borough authorities by developing systems and protocols where necessary, and develop and maintain effective joint working relationships.
- School presentations, parent meetings and trainings according to need.



Training/CPD offer to all schools and Academies

The core training offer is flexible in terms of venue, full-day/half day and twilight options. **LA maintained schools** are entitled to **one whole day** and **one half day** training inclusive, selected from the list below. We offer a wide training menu to schools depending on the needs of the school in consultation and partnership with the Head teacher. We will deliver training packages that will improve the implementation of policy into practice and enhance the confidence of school staff. These packages are approved and recommended by the DfE, NICE and OFSTED. We can train whole school staff teams or smaller targeted groups of staff; teachers, NQT's, TAs and SMSAs.

Trainings available to you are:

- Positive Classroom Behaviour Management for teachers, including NQT's and support staff support via CPD programme to assist teaching staff in developing understanding of the motivations behind children's challenging behaviour. Key stage 1-4
- Positive Lunchtimes! – a specific half day training for SMSAs in-line with the new OFSTED framework Key stage 1-2
- Accredited 1 and 2 day Team Teach Training: de-escalation and positive handling Key stage 1-4 (with staff groups of more than 24 staff at any one time there may be a minimal extra cost for extra tutors for this course only in line with accreditation specifications)
- Restorative Approaches –a whole school approach to behaviour management. We are able to offer whole school or part school training across key stages 1-4. (Please note this training requires more than 1.5 days commitment).
- Problem solving and circle time. Programmes/workshops that promote better social skills and related to the PSHE curriculum using the 'Dina Dinosaur' programme, building capacity and developing a school culture. Key stage 1-2
- Engaging Traveller Families Workshop Key stage 1-4
- Teacher and staff reflective problem solving sessions Key stage 1-4
- Training for Governors and schools on the attendance legal framework Key stage 1-4

Our training packages are well researched and received, providing enormous value when compared to the price charged by private providers for similar training programmes. In the last academic year we have trained over 1250 Havering staff!

We aim to support schools to manage the most challenging pupils with the human resources that they currently have, hence ensuring good value for money and crucially increase staff confidence.

For further discussion, please contact: Penelope Denny (Lead Professional for Attendance, Behaviour and Traveller Support) email: Penelope.denny@haverling.gov.uk or call 01708 433 828

